



ધી બરોડા સેન્ટ્રલ કો- ઓપરેટીવ બેન્ક લિ. વડોદરા THE BARODA CENTRAL CO-OP. BANK LTD. VADODARA

ACCOUNT OPENING FORM For Non Individual

(For office use only)

CIF No.

CKYC No.

Account No.

Date

BRANCH :

Application Type New Update KYC Updation (Re-KYC)

CODE :

Instructions

- Fields marked * are mandatory
- Please fill up in Block letters only and use Blue/Black ink for signature. Please leave one box BLANK between TWO words
- Please tick (✓) wherever applicable
- Please Countersign in full for any over writing / alteration
- In case illiterate customers thumb impression to be affixed with two witness
- Please select update option incase of any change in customer details after account opening

1. Types of Account

CURRENT SAVING OTHER _____

2. Entity Details

Name*

Entity Constitution Type*

- Sole Proprietorship Partnership Firm
 HUF Limited Liability Partnership
 Private Limited Company Trust - Public / Private
 Public Limited Company Others PSU/Govt. Bank/FI
 Society Housing Credit PACS Others
 Association of Person (AOP) Body of individuals (BOI)

PAN No.*

Date of Incorporation/Formation*

Date of Commencement of Business

Place of Incorporation/Formation*

GST Registration Number

3. Proof of Identity(POI)*

- Officially valid document(s) in respect of person authorised to transact PAN No. of Entity
 Certificate of Incorporation / Formation Registration Certificate Registration Certificate No.
 Memorandum and Article of Association Partnership Deed Trust Deed/By Laws
 Resolution of Board / Managing Committee Activity Proof-1 (For Sole Proprietorship Only)
 Power of attorney granted to its manager, officer or employees to transact on its behalf Activity Proof-2 (For Sole Proprietorship Only)

4. Initial Payment Details

Amount (in figures)

Mode of Payment : Cash Cheque

Cheque No.

Date

5. No. of Related Person (Separate ANNEXURE-A required for each related person)

6. Registered Office Address / Place of Business*

Proof of Address* Certificate of Incorporation/Formation Registration Certificate

Other Document

Line 1*

Line 2

Line 3 City / Town / Village*

District* Pincode* State*

7. Communication Address

Same as Registered Office Address Yes No (If no please fill the details)

Line 1*

Line 2

Line 3 City / Town / Village*

District* Pincode* State*

8. Contact Details (All Communication will be sent to Mobile Number / Email-ID provided)

Tel.(Off) FAX

*Mobile Email ID

*Mobile Email ID

9. Service Required

Cheque Book

SMS Alert

Internet Banking

Mobile Banking

10. Entity Profile

Annual Turn Over (₹)* Below 25 Lacs 25 Lacs - 50 Lacs 50 Lacs - 1Crore 1 Crore - 5 Crore

5 Crore - 25 Crore 25 Crore - 50 Crore 50 Crore & Above

Net Worth As on

Type of Business Agri Manufacturing Trade Finance Bank Govt.

Transport Services Corporate Other _____ (Pl. Specify)

11. Credit Facility With Other Bank

I / We declare that we do not enjoy credit facilities with any bank

I / We declare that we enjoy following credit facilities with other bank

DETAILS OF LOAN/OD/CC ACCOUNTS

Bank _____ Branch Name & Address _____

Account Type _____ Amount Rs. _____

(We hereby declare, We will inform your bank in case of any change related to credit facility availed by us with other bank within 30 days.)

12. FATCA /CRS Declaration - (Non-Individual)

(a) Is the account holder a Government Body/ International Organization/listed on any recognized stock exchange. Yes No

(If yes and you are listed please specify the name of the stock exchange, _____, If no proceed to point (b)),

(b) Is the account holder (Entity/Financial Institution) tax resident of any country other than India Yes No
(If yes please fill FATCA/CRS self-certification), If no proceed to point (c)

(c) Is the account holder an Indian Financial Institution Yes No
(If yes please provide your GIIN _____, if any,
If no proceed to point (d)

(d) Are Substantial owners or controlling persons in the entity or chain of ownership Resident for tax purpose in any country outside India or not an Indian Citizen. Yes No
(If yes than please fill of FATCA/ CRS self-certification),
If no please sign the declaration).

FATCA & CRS Related Declaration cum undertaking

1. I / We hereby certify that I/ we have declared my/our status as per the rules applicable under section 285BA of the Income Tax Act, 1961 as notified by Central Board of Direct Taxes (CBDT) vide Notification Ni. S.O.2155(E) dated 7 August 2015 and RBI Circular Ref No. DBR.AML.BC.No.36114.01.001/2015-16 dated 28 August 2015 in this regard.
2. I / We understand and acknowledge that as per the provisions of Income Tax Act, Rules made thereunder and the guidelines issued by the RBI in the matter, depending upon the residential status and/or other criteria stipulated therein, the bank may have to report the details in respect of our account(s) as per the prescribed format to the Central Board of Direct Tax (CBDT) or other Government Agencies to comply with the obligations as per the inter-Governmental Agreements (IGA) in respect of Foreign Accounts Tax Compliance Act (FATCA) and Common Reporting Standard (CRS) and pr any other similar arrangements.
3. I / We certify that the information provided by me/us above as applicable to me/us and signed by me/us well as in the documentary evidence provided by me/us are, to the best of my/our knowledge and belief, true, correct and complete and that I/we have not withheld any material information that may affect the assessment/categorization of my account as a US Reportable Account or Other Reportable Account or otherwise.
4. I / We undertake the responsibility to declare and disclose within 30 days from the date of charge, any changes, that may take place in the information provided above, as well as in the documentary evidence provided by me/us or if any certification becomes incorrect and to provide fresh and valid self- certification along with documentary evidence.
5. I / We also agree that my/our failure to disclose any material fact known to me/us, now or in future, may invalidate me from transacting in the account and The Baroda Central Co-op. Bank Ltd. would be within its right to put restrictions in the operations of my/our account or close it or report to any regulatory and/or any authority designated by the Government of India (GOI) / RBI for the purpose or take any other action as may be deemed appropriate by The Baroda Central Co-op. Bank Ltd. under the guidelines issued by CBDT/RBI from time to time, if the deficiency is not remedied by me/us within the stipulated period.
6. I/We also agree to furnish and intimate to The Baroda Central Co-op. Bank Ltd. any other particulars that are called upon me/ us to provide on account of any changes in law either in India or abroad in the subject matter herein.
7. I/We shall indemnify The Baroda Central Co-op. Bank Ltd. for any loss that may be caused to the Baroda Central Co-op. Bank Ltd. on account of providing incorrect or incomplete information by me/us.

Declaration

I/we affirm and declare that I/we have read over and understood the present rules and regulation of the Bank, and those relating to various services offered by the Bank including but not limiting to Debit Card/Internet Bank^SMS Banking/Tele-banking and other facilities. We agree to abide by the same as they are in force now and also by those as would be amended further from time to time through Circulars/Notice Boards/Websites etc. I/we agree that the transactions & request executed in above mentioned account through internet, mobile, or telebanking under my/our User ID and Password will be legally binding on me/us & I/we are responsible for maintenance secrecy and confidentiality of the information passed on to me/us by the Bank through internet/mobile/e-mail/telephone. I/we mandate from other joint holders to view/enquiry/operate the joint account mentioned above. Further, I/we agree that Bank has got all the rights to debit my/our account for any service charge or discontinue my/our account without any notice to me/us. I/we hereby undertake to inform the Bank on any change in my/our communication address or constitution, and I/we shall submit the address proof in case of transfer of our account from one Branch to other Branch. I/We hereby declare that I/We have submitted the Aadhaar Card issued by UIDAI for identification and/or address proof towards the compliance of KYC norms under the PMLA, 2002 I/We hereby agree that the Bank may verify the same with the UIDAI, and authorize the UIDAI expressly to realize the identity and address through biometric. authentication to the Bank (applicable only where accounts are opened with Aadhar. " " I have received the Welcome Kit containing INB Kit and ATM Card with PIN and understand there in case of any misuse/misplacement of the contents of the Kit, the Bank will not be liable for any loss. :INFORMATION ON PRODUCT AND SERVICES To serve you better, we would like to communicate about updates on our various products and services; new products and features and special offers from our Bank and our Group Companies-Please give your consent to stay informed about these products and offers. Your consent Yes/No

"I hereby declare that the details furnished above are true and correct to the best of my/opur knowledge and belief and I undertake to inform you of any changes therein. immediately. In case of f the above information is found to be false or Untrue or misleading or misrepresenting, I/We are aware that I/We may be held liable for it. My personal/KYC details maybe shared with central KYC registry. I hereby consent to receiving information from Central KYC registry through SMS/Email on the above registered Number/Email address.

I/We hereby accept and acknowledge that the bank Shall have the right and authority to carry out investigations from the information available in public domain for confirming the information provided by me/us to the Bank.

Mode of Operation

- Proprietor Any One Partner / Director
- Any Two Partners / Directors As Per Board Resolution
- Any Other (Pl. Specify) _____

Specimen Signature

(1) _____ (2) _____ (3) _____

(4) _____ (5) _____ (6) _____

Seal

Stamp with Sign

Nomination

Nomination, if required fill form DA-1, otherwise sign below

I/We do not want to nominate any person in this account	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Sole/First Holder	Second Holder	Third Holder

Form DA-1 (Nomination Form)

See Sections 45-ZA, read with Section 56 of the Banking Regulation Act, 1949 and rules 2 to 4 of the Banking Companies (Nomination) Rules, 2025

I/We, _____ the undersigned, hereby nominate the following individual(s) to receive the amount of the deposits(s) in respect of the particulars above mentioned in the event of my/our death:

Nomination Reference No.

Tick (✓) appropriate box (only one box). Successive Nomination Simultaneous (Proportion) Nomination

Sr. No.	Name of Nominee	Address	Email / Mobile number, if any.	Relationship with bank customer, if any.	Age	Order of priority in case of successive nomination.	Proportion of amount of deposit in percentage in case of bank deposit.
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
1.						First Nominee	
2.						Second Nominee	
3.						Third Nominee	
4.						Fourth Nominee	

NOTE: (i) Simultaneous nomination refers to nomination of one more nominee but not exceeding four, with defined percentage and total amounting to 100%. (ii) Successive nomination refers to nomination in favour of one individual in order of priority and is also limited to four nominees; and the nominee lower in the order shall become effective only after the death of the nominee in the higher order. (iii) In respect of the deposits, out of column (G) and (H), only one column is to be filled. (iv) Total percentage across all nominees in column (H) must equal 100%. (v) If more than one individual is nominated, the order of priority shall be deemed to be in order in which names appear in column (B).

GUARDIAN DETAILS (IF ANY NOMINEE IS A MINOR)

Sr. No.	Name of Nominee	Name of Guardian	Relationship with Nominee	Address	Email / Mobile No. of Guardian, if any

PERSONAL DETAILS AND SIGNATURE OF YOUR WITNESSES

Name: 1) _____ 2) _____

Address: _____

Signature: _____

Place: _____

Date: _____

DECLARATION & SIGNATURE

I/We declare that the information provided above is true to the best of my/our knowledge and belief.

Signature//Thumb impression of 1 st Applicant	**Signature/**/Thumb impression of 2 nd Applicant	**Signature/**/Thumb impression of 3 rd Applicant
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@ In case of individual who cannot read and /or write, the signature means thumb-impression of such individual, which should be attested by two witnesses.
* If deposit is made in the name of minor, this nomination form should be signed by an individual lawfully entitled to act on behalf of the minor.

Declaration by Branch

1. Verified the copies with original documents.
2. Applicant(s) interviewed and purpose ascertained.
3. Risk Categorisation Low Medium High

I hereby certify that this account opening form is complete in all aspects and relevant documents have been obtained as per the KYC guidelines of the Bank and RBI (as amended from time to time) and performed due diligence to verify the genuineness of the customer. The Account may please be set up in CBS. In case of signature mismatch, I certify that the customer has been personally met and has signed in my presence. Kindly open the Account.

Officer

Full Name: _____
Employee Code: _____

Branch Manager

Full Name: _____
Employee Code: _____
Branch Name: _____



Acknowledgement - DA 1 (For Bank Use Only)

Date: _____

Received Nomination Form from: _____ Customer ID: _____

Date of Receipt: ___/___/___ Recorded on CBS / Core Banking System: Yes / No, Reference Number: _____

Name & Designation: _____

Signature of Bank Official with Seal

LETTER OF PROPRIETORSHIP

Opening of a new account in the name of M/s _____ we refer to the captioned account to be opened with your Bank and declare as under:

I, the undersigned, is the sole proprietor of the firm and am solely responsible for liabilities thereof. I shall advise you in writing of any change that takes place in the constitution of the firm and I will be liable to you for any obligation, which may be standing in the firm's name in your books. On the date of the receipt of such change and until all such obligation shall have been liquidated.

(Please sign without stamp)

Name: _____ Signature: _____

Place: _____ Date: _____

LETTER OF PARTNERSHIP

We request you to take notice that we are trading in partnership under the name and style of M/s _____ and that our firm has been registered under the provision of the Indian Partnership Act with Registrar of Firms at _____ as No. _____ and further request that all transactions entered into with you by all or any one or more of us and all obligations incurred by all or any one or more of us whether under the Signature of the firm or subscribed by the individual signature of the person or persons entering upon the transaction or incurring the obligation with or without co-obligants may be regarded by you as entered into and incurred for and behalf of all of us jointly and severally and also the assets of the firm shall be liable for amount due to the bank. We also request you to take notice that everyone of us is authorized to draw, execute endorse/accept and negotiate cheques, promissory notes, hundies, bills and other negotiable instruments on behalf of all of us and our firm and we also request you to take notice that our liability or liability of our firm to you as aforesaid shall not in any way be affected even if any third party joins in the transaction as co-obligant. We further hereby intimate to you that as per an agreement between The Baroda Central Co-Op. Bank Ltd. on the one part and ourselves on the other part to be estate whether joint or separate and person of each or every one of us is liable to you in respect of all or any of the aforesaid transactions or obligations. The retiring partner shall be liable to issue notice to you regarding retirement in the manner required under section 32 of the Partnership Act and such retiring partner/s shall be liable and continue to be liable for any act done by any of the partners until public notice is given of the retirement as aforesaid. Further, in the matter of making payment towards the liability arising in the account or acknowledging the liabilities or any part thereof as and when called upon by the bank to do so for the specific purpose saving limitation we declare that the payment or acknowledgement/s so made or given by one or more of us shall be liable shall save limitation against all of us jointly and or severally for the purpose of Law of Intimation, as such acknowledgement/s of debt and or payment/s shall be taken as given and made as agent/s of the other partners. This letter shall operate and be effective notwithstanding any provision on our deed of partnership which may conflict with any of the terms herein. (please sign without stamp).

Name of Partner 1: _____ Signature 1: _____

Name of Partner 2: _____ Signature 2: _____

Name of Partner 3: _____ Signature 3: _____

Name of Partner 4: _____ Signature 4: _____

Place: _____

Date:

D	D	M	M	Y	Y	Y	Y
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DECLARATION OF BENEFICIAL OWNERSHIP (Not Applicable for Sole Proprietorship Accounts)

1. Name of the Customer / Company

2. Registered Number (Wherever Applicable)

3. Registered Address

The Customer / Company as stated above hereby confirms and declares that on the below date.
 (Please tick the correct option - option 3 is applicable only for the Company)

1. The following natural person(s) (listed in table below) exercise control or ultimately have a controlling ownership interest i.e. Having ownership / entitlement of more than 10% (in case of company) / more than 15% (in case of Non-Companies) of capital / profit / property or controlling through voting rights, agreement, arrangement etc. / beneficiaries with 10% or more interest in the trust.

OR

2. There are no natural person(s) who exercise control or ultimately have a controlling ownership interest as stated above therefore details of:

All partner(s)(for partnership)/trustee(for trust)/senior managing officials(for unincorporated bodies) who are natural person(s) stated in the below Table

Natural person(s) holding the position of directors/senior management in the Company are given in the below Table.

(*If you have ticked any of the above, please complete the Table below before signing the declaration)

Sr No.	Full name of Beneficial owner / controlling natural person(s)	Date of Birth	Nationality	Address	Type of KYC Documents		Controlling ownership interest(%)
					Identity	Address	

OR

3. The Company is listed on _____ (Name of the Stock Exchange)
 or is a majorly owned subsidiary of _____ (Name of the Listed Company)
 listed on _____ (Name of the Stock Exchange)

The Customer/Company undertakes that the facts stated above are true and correct. The Customer/Company also undertakes and agrees that it will notify The Baroda Central Co-Op. Bank Ltd. without delay of any changes in the controlling persons / shareholders, person exercising control or having controlling ownership interest in the Company / Partnership / LLP / AOP / Society / Trust / Club / University / Institution, as declared in the table above.

For and on behalf of [Name of Company / Partnership / LLP / AOP / Society / Trust / Club / University / Institution]:

Signature of the Authorized Official*: _____

Full Name of the Authorized Official: _____

FOR BRANCH USE ONLY

We Certify that the beneficial owner(s) of the said Entity has / have been determined on the basis of declaration made by the above mentioned Company / Firm / Trust and the details furnished above have been verified from information, Whenever available, in public domain.

(Signature of the Br. Manager) _____

Emp. Code : _____

Name : _____

Date :

VISIT REPORT

Name of Entity: _____

Name of Proprietor / Partner / Authorised signatory: _____

Address of Business: _____

_____ PIN:

Name and Address of Neighbour Entity: _____

_____ PIN:

Person whom you Met: _____ Contact No:

Date of Visit: Time of Visit: : AM / PM

Approximate distance from Branch: _____

No. of years in current business: _____ Year(s) _____ Month(s)

No. of Staff Available: _____ Equipment available: _____

OFFICE OWNERSHIP:

Owned Rented/ leased Pagdi Others please specify _____

BUSINESS BOARD SEEN OUTSIDE: Yes No

VISITING CARD OBTAINED: Yes No

OFFICE SITUATED OPERATED FROM:

Residence Business Center Factory Residence Cum Office Office Complex

Shopping Mall Any Other Please Specify _____

DETAILS VERIFIED FROM:

Office Staff Neighbor One of Authorised signatory

Others, Please specify _____

NATURE OF BUSINESS ACTIVITY:

Self Employed Retailer Agent- Broker Trader Jeweler Whole seller

Agriculture Products Others, Please specify _____

ADDITIONAL COMMENTS / INFORMATION ON VERIFICATION: _____

I hereby confirm that I have personally visited and verified the address of customer as per the address mentioned in account opening form and the document provided. I hereby confirm that details provided by customer in account opening form match with my observation and the account is recommended for opening.

Emp. Full Name : _____

Employee Code: _____

Branch Name : _____

Branch Manager

CHECKLIST OF DOCUMENTS FOR ACCOUNT OPENING

Individual	<input type="checkbox"/> Self-attested copy of PAN card <input type="checkbox"/> Any one officially Valid Documents (OVD) from Aadhaar Card / Election Card / Driving License / Passport / Job Card issued by NAREGA/ Any one of the letters issued by the National Population Register. Which contains details of name and address of Applicant. <input type="checkbox"/> Passport size photograph of applicant
Proprietorship	<input type="checkbox"/> Document of Proprietor as mentioned in individual <input type="checkbox"/> Registration proof of Entity 1 <input type="checkbox"/> Registration proof of Entity 2
Partnership	<input type="checkbox"/> Document of partners/ Beneficial owners as mentioned in Individual <input type="checkbox"/> PAN card of Partnership firm <input type="checkbox"/> Partnership deed <input type="checkbox"/> Registration certificate of partnership firm <input type="checkbox"/> Partnership resolution to open and operate account
Co-operative society/Trust / Non Profitable organisation	<input type="checkbox"/> Document of signing authority / Beneficial owners as mentioned in Individual <input type="checkbox"/> By laws/ Trust deed <input type="checkbox"/> PAN card of institution <input type="checkbox"/> Registration certificate <input type="checkbox"/> Address proof of institution <input type="checkbox"/> List of trustees on letterhead of trust <input type="checkbox"/> Resolution of appointment of Authorised person to operate account (Chairman, Secretary, Treasurer etc.) <input type="checkbox"/> Board resolution to open and operate account (Please note : Income Tax Registration u/s 12A is mandatory to open saving account of trust.)
Private and Public Limited company	<input type="checkbox"/> Document of Directors/ Authorised persons/ Beneficial owners as mentioned in Individual <input type="checkbox"/> PAN card of company <input type="checkbox"/> Memorandum and Article of Association <input type="checkbox"/> Certificate of Incorporation <input type="checkbox"/> Certificate of commencement of Business (For limited company) <input type="checkbox"/> Address proof of company <input type="checkbox"/> Ministry of Company Affairs (MCA) website print of company master data attested by Branch head <input type="checkbox"/> Board resolution to open and operate account <input type="checkbox"/> List of directors on letter head of company

Original copy should be presented with self attested xerox copy in case of Individual, while in other types xerox copy of proof / document should be stamped & signed by head of Institution or authorised person / signatory.